

# EAL Assistant



New Line Learning Academy  
*Believe and Achieve*

New Line Learning Academy



## Build your Career, Shape your Future, Apply today

New Line Learning Academy is a Good school with over 800 pupils educating the next generation of young people aged between 11 and 16.

New Line Learning Academy is part of Future Schools Trust, a dynamic and inclusive multi-academy trust, founded in 2007.



*A great place to be*





New Line Learning Academy  
*Believe and Achieve*

## Contents

Head of School Welcome	3
Advert	4
Job Description	5
Trust CEO Welcome	6
How to Apply	7
What We Offer	8



## Welcome from the Head of School

Sharry Mackie

BA (Hons) | PGCE | NPQH



New Line Learning Academy are seeking a EAL Assistant to join the school team, the successful candidate will be responsible for providing support to students whom have English as an additional language. As the EAL Assistant, you will play a vital role in fulfilling students potential and giving them support.

At New Line Learning Academy, we pride ourselves on providing a supportive and positive environment that inspires our pupils to achieve success. We encourage academic excellence, while nurturing their individual goals and ambitions

Our ethos is clear; **believe and achieve.**

Our diverse curriculum and inspirational buildings challenge all abilities, while stretching the curious minds of the young people in our care. Pupils are encouraged to go outside of their comfort zones, be creative and take full advantage of the advanced technology and enriching opportunities we are proud to offer.

Our pupils' wellbeing is at the heart of our academy. By providing a caring and nurturing environment, we ensure pupils are free to flourish as polite, kind and well-rounded individuals. At New Line Learning Academy, everyone respects one another, as well as their right to learn, develop and thrive.

We look forward to welcoming you to New Line Learning Academy.

Sharry Mackie



<b>Post:</b>	EAL Assistant
<b>School:</b>	New Line Learning Academy
<b>Department:</b>	Support
<b>Responsible to:</b>	EAL Coordinator
<b>Compensation:</b>	D Scale

Are you passionate about supporting students to reach their full potential? An exciting opportunity has arisen to join our exceptional school as EAL Assistant. We are seeking a dedicated individual, to help create a positive impact on students whom have English as an additional language.

### Job Description

To support students for whom English is an additional language, to enable them to achieve their full academic potential, gain independence and participate fully in the life of the school and the wider community.

To work to improve standards across the school, co-ordinating when necessary with other subject staff.

### Main duties and responsibilities

- Support in identifying students for whom English is an additional language and who are at risk of under achieving
- Facilitate and provide in class support to enable students to overcome barriers to learning
- Support students through small group work
- Support ensure all students are able to access the curriculum, achieve their full potential, work independently and participate fully in school life
- Assess and induct students into the school, including students who arrive mid- year
- Set targets and using performance and other relevant data to monitor the progress and attainment of targeted students
- Participate in inclusion panels when requested
- Meet with relevant staff to share information concerning targeted students
- Support in identify students who require additional intervention
- Be responsible for the establishment and running of mentoring programmes and activities
- Support in keeping up-to-date records of EAL students in the school and ensure all staff are provided with relevant information
- Liaise with the local authority
- Support in providing training opportunities for staff to support EAL students

## Person Specification

- Being bi-lingual is an essential requirement of this job role
- TESL qualification (or equivalent) is desirable for this job role
- Awareness of strategies available for improving learning & achievement of students for whom English is an additional language
- Ability to use a range of teaching and learning strategies, with knowledge of how ICT can be used effectively to enhance learning
- Ability to use student data to raise standards
- Excellent oral and written communication skills
- Excellent organisational skills with the ability to manage competing priorities
- Recent child protection training or a willingness to undertake such training
- Ability to work both independently and collaboratively
- Excellent interpersonal skills
- Creative in problem solving together with a willingness to take on or try new approaches and ideas

This Job Description is provided to assist the post holder to know what his/her duties are. It may be amended from time to time without change to the level of responsibility appropriate to the grade of the post.

## Welcome from the Chief Executive Officer

Isabelle Linney-Drouet  
BA (Hons) | NPQH | NPQEL



Welcome to Future Schools Trust: **Relentless Ambition for Young People.**

We aim to achieve our vision by bringing together our family of schools to create a cohesive and aspirational community which enables every child and member of staff to exceed their expectations.

### Our values are:

- Integrity
- Respect
- Resilience
- Strong Work Ethic
- Collaboration
- Equality

The best interests of young people guide every ambition and decision we take. We are passionate in our belief that schools are stronger when they work together whilst being proud and protective of the unique identity of each of our schools in the Trust. Maintaining a strong moral purpose and supportive but challenging culture is central to everything we aim to achieve.

I hope this introductory letter provides a sense of our culture and ethos and our direction of travel. If you decide to apply, we appreciate how long it takes to apply for jobs, but please do not send a general application; we are looking for someone prepared to respond to us, respecting where we are at on our journey as a Trust. You can be sure that we will take time and care in reading your personal application.

Electronic application forms should be completed on the Every Portal which you can access at [www.newlinelearning.com/vacancies](http://www.newlinelearning.com/vacancies)

Best wishes

A handwritten signature in black ink, appearing to read 'Isabelle Linney-Drouet'. The signature is fluid and cursive, written over a light blue abstract graphic element.

Isabelle Linney-Drouet  
Chief Executive Officer

### **Application:**

We welcome applications from all qualified candidates, including neurodivergent individuals. If you are excited about this opportunity and believe you are a great fit for our team, please complete our School Application Form, we are unable to accept CVs. Electronic application forms should be completed on the Every Portal which you can access at [www.newlinelearning.com/vacancies](http://www.newlinelearning.com/vacancies).

If you would like to take a look around our fantastic facilities and meet the staff that you could be working alongside, please email [recruitment@futureschoolstrust.com](mailto:recruitment@futureschoolstrust.com) to arrange a visit.

### **Health & Safety:**

So far as is reasonably practicable, the postholder must ensure that safe working practices are adopted by employees, and in premises/work areas for which the postholder is responsible, to maintain a safe working environment for employees and students/pupils.

### **Safeguarding:**

Future Schools Trust is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees. Future Schools Trust is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. All successful candidates will have to meet the person specification and will be subject to an Enhanced DBS check.

Future Schools Trust is dedicated to attracting the right teachers and support staff who are committed to developing and nurturing our students and we must provide the rewards for that to happen.

Alongside providing a competitive pay and benefits package, we offer lifestyle discounts for retail purchases and tax-efficient schemes for childcare and cycle-to-work purchases.

### **Pension Scheme:**

From your start date you can join either the Teachers Pension Scheme or the Kent County Council Pension Scheme. Contributions are made based on your salary scale.

### **Annual Leave:**

For support staff annual leave starts at 25 days a year plus Bank Holidays and increases after 5 years' service.

### **Cycle to work scheme:**

We offer a cycle to work scheme, this tax beneficial scheme encourages employees to cycle to work or take advantage of the scheme to purchase a bicycle for leisure.

### **Retail, Health & Social Offers through Kent Rewards:**

With Kent Rewards you can also get great discounts on pretty much everything you can imagine! Whether it's a meal at a restaurant, a trip to the cinema, or even a visit to a theme park there are plenty of ways that you can save.

### **Other offers:**

- Benenden Private Healthcare Scheme - Optional to Join
- Specsavers Vouchers
- Full access to our Employee Assistance Programme, 24/7

[Click here to view all our employee benefits.](#)







New Line Learning Academy  
*Believe and Achieve*

[WWW.NEWLINELEARNING.COM](http://WWW.NEWLINELEARNING.COM)



nll\_academy



New Line Learning Acadmey



New Line Learning Acadmey



nllacademy



[WWW.FUTURE SCHOOLSTRUST.COM](http://WWW.FUTURE SCHOOLSTRUST.COM)



futureschoolstrust



Future Schools Trust



Future Schools Trust



fstrust