# **Teaching Assistant**



## Tiger Primary School

Committed to Excellence



# Build your Career, Shape your Future, Apply today

Tiger Primary School is a Good school with over 400 pupils educating the next generation of young people aged between 4 and 11.

Tiger Primary School is part of Future Schools Trust, a dynamic and inclusive multi-academy trust, founded in 2007.





### Welcome from the Headteacher

Dan Siggs
BA (Hons) | PGCE



Tiger Primary School are seeking a Teaching Assistant to join the school team, the successful candidate will be responsible for providing a caring and supportive learning environment for pupils.

As the Headteacher of this wonderful school, I am filled with immense pride. My vision for Tiger Primary School is to provide the highest quality of education, tailored to meet the needs of every child. We strive to develop a thirst for learning, equipping our children with the skills they need to become good citizens and face the challenges of the future.

At Tiger Primary School, we believe in the power of education to transform lives. Our curriculum is designed to provide a broad and balanced education, rich in real-life experiences and opportunities. We understand that every child deserves to experience a sense of accomplishment in a wide range of areas. Our enriched curriculum reflects this belief, offering an excellent balance between academic and personal development.

We value each and every child as an individual, ensuring that they are supported throughout their own unique educational journey. Our children and staff share a genuine love of learning, thriving in an environment built upon our school values(Teamwork, Independence, Going beyond the expected, Empathy, Resilience).

At Tiger Primary School, we offer a welcoming and inviting space where enthusiastic and happy children fill our classrooms. Our passion for learning is evident in our commitment to enable ALL children to achieve their very best. The staff at Tiger care deeply about the wellbeing and development of our young people, fostering a love for teaching and learning that is truly inspirational.

In partnership with our parents/carers and extended family members, we forge strong relationships that support the growth and success of our children.

Our children and community are the driving force behind every decision we make. Their needs and aspirations are at the core of our approach. We want them to take pride in their unique talents and achievements, fostering a sense of self-worth and confidence.

I invite you to discover more about Tiger Primary School, and if you are considering joining our fantastic community, we would be delighted to arrange a visit and tour of our wonderful school grounds.

Together, let's create an educational journey filled with care, warmth, and limitless possibilities.

Dan Siggs

Post: Teaching Assistant
School: Tiger Primary School

**Department:** SEND **Responsible to:** SENDCo

**Compensation:** Salary scale C1

Support the class teacher and SEND Team in teaching and providing for all children, ensuring they reach the targets set for them and make good academic progress at Tiger Primary School.

#### Main duties and responsibilities

Use specialist knowledge or experience to support SEN/AEN pupils learning in the classroom.

Use prior knowledge of manipulatives and supportive resources to support children's learning in lessons.

Be proactive in reading lesson plans/liaising with teachers prior to lessons and compiling resources to be used in the lessons as directed by the Class Teacher.

Assist in behaviour management of pupils, following the school's behaviour management policy at all times.

Support pupils in accessing learning activities as directed by the class teacher, to enable pupils to make good progress.

Work with the SEN team and Class teacher to develop provision maps and intervention programs to support the needs of each individual child.

To deliver interventions to individuals and small groups to support academic, social and emotional progress of the children.

Monitor and evaluate pupils' progress with the class teacher and maintain pupil's records with particular regard to pupils with SEN/AEN.

Liaise with parents, carers and professional agencies when required.

Use initiative to develop and implement actions that will promote the integration of pupils with their peers.

To model play and social interactions with the children during break and lunch times.

To attend professional meetings as required.

Be aware of and support differences, ensuring pupils have equality of access to opportunities to learn and develop following SEN Code of Practice, and Equal Opportunities Policy.

Provide clerical/admin support (e.g. typing, photocopying, displays etc.) and undertake basic record keeping in respect of pupil learning, behaviour management, child protection as directed, in order to support the teacher to deliver specific learning programmes set for each child.

Be aware of and comply with policies and procedures relating to child protection, health and safety, security and confidentiality, reporting all concerns to an appropriate person to ensure pupils' wellbeing.

Contribute to the overall ethos and aims of the school and appreciate and support the role of colleagues and other professionals to enable the school to fulfil its development plans.

#### ADDITIONAL INFORMATION

All staff are required to participate in training and other learning activities, some of which may be outside normal working hours.

All staff participate in performance management and development as required by the school's policies and practice.

The post holder is expected to accept any reasonable alterations in job role that may from time to time be necessary.

The job holder will be managed by the SEN Team.

An area of focus of the role is to support individual pupils who have SEN/AEN. Therefore, the job holder needs to be able to adapt their work to meet the specific needs of the pupils.

Any other reasonable task as directed by the Headteacher

#### **Person Specification**

Experience of working with pupils with SEN/AEN (Essential)

Good standard of education GCSE A-C grade in English and mathematics (Essential) and A-Levels (Desirable)

Desire and drive to ensure all pupils reach their full potential (Essential)

NVQ Level 2 or higher (Desirable)

Basic knowledge of first aid (Desirable)

Desire to train and improve self (Essential)

Good IT skills (Essential)

Good team working skills (Essential)

Ability to be flexible (Essential)

Excellent communication skills (Essential)

Proven ability to work independently and use initiative (Essential)

A positive and proactive approach to life (Essential)

Resilient in the face of difficult times (Essential)

Great sense of humour (Desirable)

Experience using specific tools to support including social stories and comic strip conversations (Desirable)

Certificate of training in dyslexia, pupil's well-being, social communication, sensory processing (Desirable)

# Welcome from the Chief Executive Officer

Isabelle Linney-Drouet
BA (Hons) | NPQH



Welcome to Future Schools Trust: Relentless Ambition for Young People.

We aim to achieve our vision by bringing together our family of schools to create a cohesive and aspirational community which enables every child and member of staff to exceed their expectations.

#### Our values are:

- Integrity
- Respect
- Resilience
- Strong Work Ethic
- Collaboration
- Equality

The best interests of young people guide every ambition and decision we take. We are passionate in our belief that schools are stronger when they work together whilst being proud and protective of the unique identity of each of our schools in the Trust. Maintaining a strong moral purpose and supportive but challenging culture is central to everything we aim to achieve.

I hope this introductory letter provides a sense of our culture and ethos and our direction of travel. If you decide to apply, we appreciate how long it takes to apply for jobs, but please do not send a general application; we are looking for someone prepared to respond to us, respecting where we are at on our journey as a Trust. You can be sure that we will take time and care in reading your personal application.

Electronic application forms should be completed on the Every Portal which you can access at <a href="https://www.tigerprimary.com/vacancies">www.tigerprimary.com/vacancies</a>.

Best wishes

Isabelle Linney-Drouet Chief Executive Officer

#### **Application:**

We welcome applications from all qualified candidates, including neurodivergent individuals. If you are excited about this opportunity and believe you are a great fit for our team, please complete our School Application Form, we are unable to accept CVs. Electronic application forms should be completed on the Every Portal which you can access at www.tigerprimary.com/vacancies.

If you would like to take a look around our fantastic facilities and meet the staff that you could be working alongside, please email <a href="mailto:recruitment@futureschoolstrust.com">recruitment@futureschoolstrust.com</a> to arrange a visit.

#### **Health & Safety:**

So far as is reasonably practicable, the postholder must ensure that safe working practices are adopted by employees, and in premises/work areas for which the postholder is responsible, to maintain a safe working environment for employees and students/pupils.

#### Safeguarding:

Future Schools Trust is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees. Future Schools Trust is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. All successful candidates will have to meet the person specification and will be subject to an Enhanced DBS check.

Future Schools Trust is dedicated to attracting the right teachers and support staff who are committed to developing and nurturing our students and we must provide the rewards for that to happen.

Alongside providing a competitive pay and benefits package, we offer lifestyle discounts for retail purchases and tax-efficient schemes for childcare and cycle-to-work purchases.

#### **Pension Scheme:**

From your start date you can join either the Teachers Pension Scheme or the Kent County Council Pension Scheme. Contributions are made based on your salary scale.

#### **Annual Leave:**

For support staff annual leave starts at 25 days a year plus Bank Holidays and increases after 5 years' service.

#### Cycle to work scheme:

We offer a cycle to work scheme, this tax beneficial scheme encourages employees to cycle to work or take advantage of the scheme to purchase a bicycle for leisure.

#### Retail, Health & Social Offers through Kent Rewards:

With Kent Rewards you can also get great discounts on pretty much everything you can imagine! Whether it's a meal at a restaurant, a trip to the cinema, or even a visit to a theme park there are plenty of ways that you can save.

#### Other offers:

- Benenden Private Healthcare Scheme Optional to Join
- Specsavers Vouchers
- Full access to our Employee Assistance Programme, 24/7

Click here to view all our employee benefits.



















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