



Job Description

Classroom Teacher

School:	West Malling CE Primary School
Responsible to:	Headteacher
Salary:	Main Pay Scale

Introduction

You are required to carry out the professional duties of a schoolteacher as set out in the School Teachers Pay and Conditions document. The post holder will be expected to work in accordance with the policies of the school and the Tenax Schools Trust.

Purpose of the Job:

- To take responsibility for the teaching and learning of a whole class of children, ensuring that children make the best possible progress.
- To plan, prepare and teach in accordance with the National Curriculum.
- To work effectively as part of a team, liaising with colleagues in the Speech and Language SRP to secure good inclusion, continuity and progression for the children.
- To support the vision and values of the school at all times.

Key Duties and Responsibilities:

1. Teaching, Curriculum and Curriculum Enrichment

- As a classroom teacher, plan, prepare and teach to meet the educational needs of all children assigned in accordance with the National Curriculum and policies of the school.
- To be aware of individual needs within the classroom, both educational and pastoral.
- To identify and support accordingly, pupils with special needs, including more able children, in liaison with other school staff and professionals from external agencies.
- Provide guidance on the social and personal development of children and undertake pastoral care of pupils.
- To have high expectations and to create a learning environment of high quality and organisation.
- To work within the stated curricular organisational and philosophical aims of the school and assist in achieving their effectiveness.
- To co-operate with other members of staff, work as part of a team with professionalism, to achieve the overall aims and objectives of the school.
- To take part in the assessment of pupils within the school in accordance with statutory guidelines and school policies.
- To liaise with parents and keep them informed about their child's education and progress in line with school policy.

2. Professional Development

- Reviewing and professionally reflecting upon your teaching, including the impact of your teaching, and of the curriculum, upon pupil learning.
- Reflecting upon your own professional development and keeping up to date with developments in pedagogy and curriculum.

- Participating in arrangements for your further training and professional development.
- Participating in arrangements for the management and appraisal of your performance.

3. Pupil Behaviour and Safeguarding

- Establishing high standards of pupil behaviour and good relationships with and between pupils.
- Maintaining all of the school's expectations and procedures with regard to Safeguarding.
- Taking all appropriate steps to maintain a safe environment, safeguarding the pupils' health and safety during activities which take place within and outside school.

The above list is not exhaustive and other duties may be attached to the post from time to time. Variation may also occur to the duties and responsibilities without changing the general character of the post.

Signed

Date

Person Specification

Classroom Teacher

The following outlines the criteria for this post. Applicants who have a disability and who meet the criteria will be shortlisted.

Applicants should describe in their application how they meet these criteria or have the willingness and ability to work towards meeting the same.

	ESSENTIAL	DESIRABLE
Education, Training and Qualifications	<ul style="list-style-type: none"> ➤ Qualified Teacher Status ➤ Evidence of keeping up to date with educational thinking and knowledge 	<ul style="list-style-type: none"> ➤ Good honours degree ➤ Other relevant qualifications ➤ Evidence of attendance of educational courses
Experience	<ul style="list-style-type: none"> ➤ Successful teaching experience within the primary sector ➤ Recent KS1/2 experience (or successful teaching practice for an ECT) ➤ Experience of using technology in the classroom ➤ Experience of teaching children with a wide range of additional needs, including the more able ➤ Ability to work alongside colleagues as part of a team 	<ul style="list-style-type: none"> ➤ An interest in developing own pedagogy
Knowledge and Skills	<ul style="list-style-type: none"> ➤ Excellent classroom teacher ➤ Ability to get on with people and establish relationships with governors, staff, parents and pupils ➤ Ability to establish and maintain positive behaviour ➤ Sound understanding of the primary National Curriculum ➤ Good ICT skills 	<ul style="list-style-type: none"> ➤ Expertise of one or more curriculum areas ➤ Ability to organise extra-curricular activities
Personal Characteristics	<ul style="list-style-type: none"> ➤ Reliable, honest, efficient, well-organised ➤ Be able to work on own initiative within the school framework ➤ Openness and willingness to learn ➤ Good communication skills ➤ Able to set targets and meet deadlines ➤ Caring and understanding approach with commitment to justice, equity and equal opportunities ➤ Sense of humour ➤ Enthusiastic, energetic, imaginative, forward looking, hard working ➤ Professionalism, sensitivity and discretion 	<ul style="list-style-type: none"> ➤ Whole 'rounded' personality ➤ Commitment to parental/community involvement
Working Arrangements	<ul style="list-style-type: none"> ➤ Be prepared to attend appropriate professional development 	<ul style="list-style-type: none"> ➤ Interests other than education ➤ Willingness to participate in school extra-curricular activities. ➤ Residence within reasonable travelling distance from school