

PERSON SPECIFICATION

Site Team Assistant & Minibus Driver

	Essential	Desirable
Qualifications and Training:	<ul style="list-style-type: none"> • Holder of a D1 driving licence • A good basic standard of education, particularly in English and Maths. • Willingness to undertake training relevant to the role. 	<ul style="list-style-type: none"> • Current first aid qualification • H&S qualifications e.g.: PAT testing, asbestos awareness, working at height, COSHH , RIDDOR, etc.
Knowledge and Experience:	<ul style="list-style-type: none"> • Experience of basic vehicle checks • Practical knowledge of general maintenance. • Practical knowledge of the health and safety needs of all school stakeholders including pupils, admin and teaching staff. • Able to organise, prioritise and complete tasks efficiently • Able to follow instructions on equipment, materials, etc. • Able to deal with emergencies and problems in a positive and systematic manner • Able to carry out the necessary Health & Safety checks and maintain H&S registers • Able to work alone when required • Able to recognise behaviour in children which gives cause for concern and follow school procedures 	<ul style="list-style-type: none"> • Experience of taking responsibility for the maintenance and security of a building • Working as part of a school team • Able to anticipate and reduce risk where possible • Able to develop more efficient and cost-effective ways of working • Experience of safeguarding children procedures
Personal Qualities & Attributes:	<ul style="list-style-type: none"> • To have empathy with, and a sound understanding of, the Christian faith ethos, values and vision that underpin the school. • An ability to establish and develop positive relationships throughout the school • The ability to think strategically • Ability to work positively and sensitively with pupils and parents. • The ability and motivation to constantly improve own practice and knowledge through self-evaluation and learning from others • The ability to be flexible and positive • Set a positive example in terms of punctuality, attendance, appearance and behaviour • To be loyal and committed to the school 	<ul style="list-style-type: none"> • The ability to support and motivate colleagues