

## **Class Teacher - Job Description**

**Responsible to: Head of School**

### **Job purpose:**

- To teach pupils within the school and to carry out such other duties as are reasonably assigned by the head of School.
- To provide leadership in the classroom for support staff.
- To model and hold others to account for living and working within the school's values

### **Duties**

The duties outlined in this job description are in addition to those covered by the latest Teachers Standards and

School Teachers' Pay and Conditions Document. It may be modified by the Head of School and/or CEO, with your agreement, to reflect or anticipate changes in the job, commensurate with the salary and job title.

### **Teaching and learning**

1. To teach to the standard according to the schools criteria for appraisal pay and progression document.
2. To plan and teach well structured lessons which inspire, motivate and challenge pupils.
3. To follow the schools policies and systems for teaching and learning to provide consistency.
4. To promote a love of learning and intellectual curiosity.
5. Adapt teaching to respond to the strengths and needs of all pupils.
6. Manage behaviour effectively to ensure a good and safe learning environment.
7. Demonstrate good subject and curriculum knowledge.
8. To be proactive in enhancing and improving own teaching skills.
9. To be accountable for pupils progress, attainment and outcomes.
10. To reflect on own practice and teaching style.
11. Liaise with other schools to ensure continuity of support and learning when transferring pupils.

### **Recording and assessment**

1. Set targets for raising achievement among pupils
2. Know and understand how to assess the relevant subject and curriculum areas.
3. Make use of formative and summative assessment to secure pupils progress.
4. Give pupils regular feedback, both orally and through accurate marking, and give pupils time daily to respond to the feedback.

### **Personal and Professional Conduct**

1. Support and make a positive contribution to the aims and ethos of the school
  2. Set a good example in terms of dress, conduct, punctuality and attendance
  3. Deploy support staff effectively
  4. Communicate with parents effectively with regard to pupils' progress, achievements and well being
  5. Uphold the school's behaviour code and uniform regulations
  6. Attend and contribute to staff meetings
  7. Adhere to all school policies, including code of conduct
  8. Commit to own professional development through school based research projects
  9. Retain a positive attitude towards the role and where issues arise, discuss with Head of School the enable the issue to be resolved
  10. Model positivity towards others and support team members in overcoming issues and difficulties that may arise.
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